

2010-2011 Handbook



Class of
2013 & 2014



NAME		
ID #	PERMANENT ID#	
CLASS SCHEDULE 2010		
CLASS	ROOM	INSTRUCTOR
CLASS SCHEDULE 2011		
CLASS	ROOM	INSTRUCTOR
NOTES		
<i>You miss 100% of the shots you don't take.</i> — Wayne Gretzky		

WELCOME TO MISSION VISTA HIGH SCHOOL

*M*ission Vista High School is a collaborative learning community cultivating innovative thinkers equipped with the keys necessary to open gateways to their future. The school's culture is rich in personal connections, supporting a learning environment where students pursue rigorous coursework designed to foster creativity, uniqueness in thought and intellectual development. Mission Vista students explore and master educational pursuits preparing them to thrive and lead in an interconnected world.



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Mission Vista High School students are expected to come to school on time every day and ready to learn; prepared with the appropriate supplies and completed work.

GENERAL POLICIES AND PROCEDURES

ACADEMIC HONOR CODE

MVHS students are subject to an Academic Honor Code, which deals with cheating and plagiarism. All school related tests, quizzes, reports, assignments, are subject to this policy. Academic dishonesty in any form is unacceptable behavior. Ignorance, grade pressure, inadequate time, tests inadequately proctored, unrealistic parental expectations or other causes are not excuses. Cheating places the value of grades over learning and is counter to the district’s graduation outcome. Types of academic dishonesty not tolerated include but are not limited to the following:

1. Cheating: Sharing answers/information, looking on /copying another’s work/ test/essay.
2. Fabrication: Falsifying/inventing/misrepresenting source of cited information.
3. Unauthorized Collaboration: While working with others is often encouraged, unauthorized collaboration is not permitted.
4. Plagiarism: Any intentional representation of another’s ideas/words/work as one’s own, including the misuse of published/electronic material and/or work of other students. Includes direct quotations and paraphrasing without citation.
5. Alteration of Materials/Forgery: Any intentional/unauthorized alteration of student/teacher material or unauthorized signature to school related documents, including passes.

The teacher’s professional judgment determines if a violation has occurred. The teacher will place a phone call to parent/guardian regarding Honor Code violations.

VIOLATIONS

The following action will be taken when students are in violation of this policy.

FIRST OFFENSE

1. Student will receive a zero on the assignment or test.
2. Teacher will confer with student and notify parent/guardian.
3. Student may be given a “U” in citizenship for the current grading period.



ACADEMIC HONOR CODE VIOLATIONS (continued)

SECOND OFFENSE

1. Teacher will confer with parent and student.
2. Student's term mark may be lowered by one full letter grade.
3. Student will be placed on behavior contract for remainder of school year.
4. Student will be referred to administration for appropriate disciplinary action.
5. Student may be removed from all elected or appointed leadership positions for remainder of school year.

SUBSEQUENT INSTANCES

1. Student may be dropped from the course with an "F" grade.
2. Additional disciplinary action may be administered.

ASB

ASB is an elective with extra-curricular activity. ASB Officers are elected each year. The ASB card, which can be purchased by any student for \$40, allows you to attend home athletic events free and receive discounts on other school sponsored activities.

New ID's may be obtained from the Data Processing office before school, during break, and after school. The replacement fee for lost ID cards is \$10 (payable at the Finance Office). Students found to be on campus without a valid ID will be disciplined.

ATTENDANCE POLICY

Mission Vista's attendance policy is in accordance with the California Ed Code 48205. Regular attendance is vital to a student's success in school. A student who is frequently tardy or absent misses direct instruction which diminishes the student's ability to succeed academically.

ATTENDANCE DEFINITIONS

- Excused Absence - an absence that is verified by a parent or guardian for illness, medical, funeral (immediate family), court, jury duty or other pre-approved (by the Principal) justifiable absences. THE ATTENDANCE OFFICE MUST BE NOTIFIED WITHIN 72 HOURS FOR THE ABSENCE TO BE CLASSIFIED AS EXCUSED.
- Tardy - an unexcused absence in any class of greater than 30 minutes. Excessive tardies may result in detention and/or suspension.
- Truant - a student becomes truant if that student is missing more than 30 minutes of instruction without a proper excuse three or more times during the year. Truancy notifications will begin after the third unexcused absence or

tardy. After the third notification the student may be reported to SARB (Education Code section 48262.)

- **Late** - Any student that misses 30 minutes or less of instruction without proper excuse will be considered late. Any student excessively late to class may receive detention and/or suspension.
- **Excessive Excused Absences** - Excused absences in excess of 10 will be subject to board policy 5005 E. 2, *Any student with ten (10) excused absences, verified by phone calls, will be required to provide a written explanation for any/all future absences. This verification must be written by the appropriate professional on his/her letterhead, addressing the medical, and legal or bereavement reason.*

EARLY RELEASE REQUEST POLICY

One of the following procedures must be followed in order for your child to be released early from school.

- Call the attendance line at least 2 hours in advance to notify us that your student will be leaving early; it is the student's responsibility to retrieve a pass from attendance. If your student fails to obtain the pass the parent will be required to sign the student out at attendance.
- Come to the attendance office with your identification to sign your student out.

When arriving late to school due to an appointment please call the attendance office or provide a medical note from the medical provider (personal notes will not be accepted as a verified excuse for being late to class).

If the student is less than 15 minutes late, the student should go directly to class otherwise the student should report to attendance.

To verify an absence you may call the attendance office at (760)758-6800 or bring a legal note to the attendance office within 72 hours of the absence (personal notes will not be accepted as verification.)

COMMUNICATION FOR EXCUSED ABSENCES MUST INCLUDE

- The first and last name of the student
- The date of the absence
- The reason for the absence
- The parent's name

BEHAVIOR CONTRACTS

Students experiencing habitual tardies, truancies and numerous behavioral problems will be placed on a probationary behavior contract. Failure to abide by the terms of the conduct agreement will result in disciplinary action and/or assignment to an alternative school setting.



BULLYING or INTIMIDATION

Bullying or Intimidation including threats of harm or pressure are not tolerated. Examples of this behavior include, but are not limited to: domineering, exhibiting hand signs, stare downs, or otherwise attempting to influence someone with the use of frightening action(s) and/or words. This includes racial slander (written or verbal), references to sexual orientation or gender identity, or sexual harassment. Severe cases of intimidation are classified as assaults. In an assault, no physical contact need occur; just the fact that the threatened act could occur constitutes a criminal act. Appropriate disciplinary action will be taken.

CELL PHONES, IPODS or any ELECTRONIC DEVICES

Cell phones, IPODS, MP3 players, or electronic devices are permitted but must be TURNED OFF and out of sight during class time, unless they are used for instructional purposes. Ear buds may not be in the ears. If a student is found using any of the above items, the item will be confiscated and turned into the front office.

Confiscated items may be picked up in the office by a parent after school hours or released to a student after parent contact. MP3 players may be used with headphones in the library at a low volume and/or at the teacher's discretion.

CITIZENSHIP

MVHS students will demonstrate positive language, appropriate behavior, and respect at all times. Students using inappropriate language will be warned. If inappropriate language continues, the student will receive a discipline referral.

CLASS CHANGES

To change a class, students must see the counselor within the first six school days of the term.

CO-CURRICULAR ELIGIBILITY

In order to be eligible for any co-curricular activity (athletics, work experience, yearbook, ASB, and all clubs), school district policy requires that you must have a 2.0 GPA on a 4.0 GPA scale for the preceding grading period. C.I.F. rules state that an athlete must have passed three classes of new work in the preceding grading period, regardless of GPA. In addition, each student must pay the co-curricular transportation fee. There are no exceptions to the C.I.F. or district eligibility rules. A student athlete must be in attendance for at least 75% of the day (three classes out of four) to participate in sport practice or competition. This policy applies to ensembles, drama, dance, choir and other performing groups. Students are required to sign the VUSD athletic/co-curricular handbook. All students who participate in co-curricular events must adhere to the schools and districts code of ethics.

DETENTION

Anytime you receive a detention assignment from a teacher, you must serve the detention with that teacher. The detention could be at lunch, after school or before school. Notice will be given as needed. Failure to serve detention will result in disciplinary action.

DISCIPLINE POLICY

Mission Vista High School's goal is to provide a safe, secure, and motivating learning environment. We believe that every student has the right to a quality education. Consequently, we expect our students to conduct themselves in an orderly and respectful manner. If a student chooses to behave in a manner that interrupts the learning process, or shows disrespect for others, the student must be willing to accept the consequences.

Mission Vista High School works in cooperation with law enforcement, juvenile probation, social services, and the fire marshal. Please refer to the **CONDUCT CODE AND VIOLATIONS AND CONSEQUENCES**, page 18 of this handbook, for specific behavior infractions and consequences.

The same discipline rules apply for all school related activities (on and off campus), and while traveling to and from school. Dances, guest bids and ASB events.

DISCIPLINE RULES

The following rules apply to all ASB activities at MVHS.

- All attendees of the dance or event will be subject to a random alcohol Breathalyzer test at any time during the dance or event.
- All attendees must abide by all school rules pertaining to the use of illegal substances while at a school event.
- The consequences for violating any of these policies will include suspension from school and loss of eligibility from other co-curricular activities.
- Unless otherwise announced no tickets are sold at the door.
- Tickets are non-refundable and non-transferable.
- **Guest tickets must be approved by administration.** A guest bid from must be filled out. MVHS students and their guests must bring ID to the dance/event.
- If for any reason, the MVHS student or guest is removed from the dance/event, there will be no refunds.
- MVHS student must arrive and leave with the person on your guest bid. If the MVHS student cannot attend the dance/event the guest may not attend on their own.



The following rules apply to all ASB activities at MVHS (continued).

All guests must be under the age of 18 years old.

Each pass is verified for accuracy. Any forged signature will result in forfeit of dance/event attendance by MVHS student and guest. Other administrative action may be taken if appropriate.

'Freak' dancing is and/or excessive body contact is prohibited.

Students who participate in any sexually suggestive dancing will be warned and then asked to leave if this type of dancing continues. If there is an excessive amount of 'freak dancing' by all students the dance could be terminated.

- No one is allowed to re-enter the event once they leave.
- Students without an ID will not be allowed entrance to the event or dance.

*Education is the most powerful weapon
which you can use to change the world.*

— Nelson Mandela



DRESS CODE

Mission Vista High School's dress policy supports our school values while encouraging expression and promoting a positive self-image. Our policy reduces distractions, increases safety, and helps students represent themselves positively in our school and community. Clothing that is modest and respectful of others is expected.

Any attire determined by school officials to be disruptive, inappropriate, objectionable, or less than modest will not be permitted. For safety reasons, teachers may add additional requirements which are stricter than these rules. Administration reserves the right to alter or modify this dress code based on additional information regarding any modesty or safety issues of the campus. Students will be adequately notified of any changes to the dress code.

Modesty

All clothing should cover the midriff, cleavage, buttocks, and back below the shoulder blades.

Clothing must cover all undergarments. Pants must cover the undergarments and buttocks. Belts must be waist sized.

Tube tops, open-back tops, halter tops, spaghetti straps, or any clothes that cause a distraction to instruction are not allowed.

Straps on shirts must be at least 1 inch in width and may not expose the bra strap.

Hats, caps, beanies, sunglasses, or hoods are not permitted indoors.

Tattoos that depict anything prohibited in these rules must stay covered.

All clothing, attire, jewelry, backpacks, buckles, and notebooks shall be free of profanity, nudity, vulgarity, obscene or offensive logos, words, and slogans.

Safety

Drugs, alcohol, tobacco, weapons, discrimination of any kind, sexually suggestive, or gang activity will not be permitted.

Professional and college sports team's hats, jerseys, shirts, and jackets are prohibited. Only MVHS athletic attire will be allowed.

Shoes are required by law, no slippers allowed.

Any clothing with gang affiliation, such as bandanas, gloves, do-rags, hairnets, graffiti, San Diego wear, stylized writing, and gang-related phrases are not allowed.

Hats, caps, beanies, sunglasses, or hoods are not permitted indoors.

Tattoos that depict anything prohibited in these rules must stay covered.

Jewelry and accessories that are a safety hazard to the wearer or others, or could be used as a weapon.

All clothing, attire, jewelry, backpacks, buckles, and notebooks shall be free of profanity, nudity, vulgarity, obscene or offensive logos, words, and slogans.



EXCESSIVE DISPLAY OF AFFECTION

Excessive display of affection is inappropriate on school grounds or at school sponsored activities. Teachers observing this behavior will separate the students and parents will be contacted.

Continual violation will result in administrative action, and/or counselor and parent conference.

FEES and FINES

MVHS' finance office is open for students before school (7:00 a.m.), at lunch and after school (2:50-3:15 pm). Associated Student Body (ASB) cards, dance tickets, yearbook purchases and fines are paid here. Student ID cards and textbooks will not be issued to students who have outstanding fines or debts. Dance ticket purchases may also be withheld if a student has disciplinary issues.

FIGHTING ON CAMPUS

Fighting on campus at any time (includes coming to or leaving from school) results in suspension for the 1st offense and recommendation for expulsion for the 2nd offense and/or recommendation for an involuntary transfer to alternative school setting.

On the first offense of minor, mutual combat fighting:

5-Day home suspension. If student and parent produce a signed affidavit that the student has entered anger management/counseling within 72 hours (three days), the final two days of the suspension will then be waived. Three days must be spent in suspension. The student and parent(s) must meet with the counselor before returning to school. The parents are responsible for selection, follow-up, and completion of any program. Failure to complete the counseling program will result in the final two days of the suspension being reassigned.

FOOD/BEVERAGES

At the discretion of individual classroom teachers, some classes may allow healthy snacks and water bottles in the classrooms. A teacher may ask the student to throw out any food or beverage brought to the classroom if it becomes a disruption. Students will not leave the classroom with the purpose of purchasing food or beverages from the snack machines. Food and beverages are never allowed in the theatre and computer labs.

GRADUATION REQUIREMENTS

A student must earn a minimum of 220 credits in courses approved by the District for high school credit and pass the CAHSEE in order to graduate.
See MVHS website for details.



HALL PASSES

- Any student out of class is required to have a classroom pass.
- Students will not be issued a pass to use the telephone, drink or snack machines during class time.
- Students must be in possession of a pass to visit any office, the nurse or bathroom.
- Students out of class without the proper pass will be returned to their teacher.

HAZING

No student or other person in attendance at MVHS shall conspire to engage in hazing (initiations or birthday bashings), participate in hazing, or commit any act that causes or is likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to any fellow student or person.

HEALTH OFFICE POLICY/PROCEDURE

MVHS HEALTH OFFICE

The Health Office is open to assist parents and staff in providing a healthy and safe school environment that facilitates learning. The goal of the Health Office is to enable students to remain in class. The Health Technician is available to provide first aid, and prevent the spread of disease. However, that does not include diagnosis of diseases or on-going medical treatment. The Health Technician can only treat students for symptoms or injuries occurring at school. Please do not ask for treatment on injuries that occur elsewhere.

POLICY

- During class time, students will be required to have a pass from the teacher when entering the Health Office. If it is an emergency, this requirement can be waived. The Health Office can get very busy sometimes, so if immediate attention is not necessary, please wait until nutrition or lunch time.
- The Health Technician cannot administer any medication without written authorization from BOTH a parent and a physician. A phone call is not sufficient. (Education code 49423 and 49480)
- **Even over-the-counter medications require authorization.** The parent or an adult must bring ANY medication to the Health Office in the original container along with the authorization form. Students are not allowed to carry medication on campus.
- Any student found to be in possession of any medication that does not have authorization, will have it confiscated by the staff.



- Students should not make arrangements to go home by using their cell phones or calling from a classroom, they must go to the Health Office first. Students must check out in the attendance office and should be picked up by parents.
- If a student can't participate in P.E. due to health reasons for more than two days, it is required to bring a doctor's excuse to the Health Office. Students must still report to the P.E. teacher.

WHAT TO DO IF YOU BECOME SICK OR INJURED

Students that become ill or injured at school must check in to the Health Office first, before going home. When a student checks in at the Health Office, an assessment of the symptoms and determination of treatment will be done. If the student needs to go home, then a call to a parent or contact (from a list that has been submitted at registration) will be made to take the student home. If the Health Technician feels the student is able to stay in school, she will treat the student and try to keep them here, unless the parent/guardian requests that their child is to go home.

REGULATIONS FOR MEDICATION AT SCHOOL

- **Students are not allowed to carry any medications on campus.** All prescription and nonprescription medication, except inhalers, must be checked into the Health Office, where they will be stored and administered when needed. Students can carry their inhalers or Epi-pens with them, if they have the authorization form on file with the Health Office. However, it is highly recommended to keep a spare in the Health Office.
- **Only medication prescribed or authorized** by a California licensed health care provider may be brought to school. Additionally, parental written permission is required.
- **All medication MUST be in its original container** labeled with student's name and accompanied by written physician instructions. (Education code 49423 and 49480)
- **Students carrying and administering their own medication must have an authorization form** on file in the Health Office giving consent from their medical provider that the student can carry the medication.
- **Students may never share any medication with anyone.**
- **The student will comply with the order** as written and maintain the safety of the medication at all times. The student must be mentally, physically, and behaviorally capable in the opinion of the parent to assume that responsibility and has been adequately instructed at home.
- **A new authorization form must be completed** for any change in medication instructions. In addition, forms are only be valid for the current school year.



- **Medications must be picked up by the parent/ guardian WITHIN ONE WEEK OF THE END OF THE SCHOOL YEAR OR THEY WILL BE DISCARDED.**
- **Students requiring BEE STING kits** or who have severe asthma are considered high risk. In case of emergency in which parents/guardians cannot be reached, 911 will be called.

OTHER IMPORTANT HEALTH OFFICE INFORMATION

- Immunizations must remain up-to-date to stay in school. If this is not corrected, you will receive a letter of warning and then a letter of exclusion from school
- All diabetic supplies should be kept in the Health Office and daily blood sugar results should be recorded in their file.
- All PE restrictions or exclusion notices must be brought to the Health Office, not to the PE teacher. The Health Technician will give the teacher a copy and place the original in the health file.
- Any medical condition that may require special handling must be documented in the medical file. There must be written documentation from the physician.

LOST AND FOUND

Lost items can be traced in the following manner:

1. Lost clothing – attendance office.
2. Lost valuables – finance office. Students should immediately report theft or vandalism to their Counselor/Principal. A theft form should be completed by the student.
3. Lost books are turned in to the textbook room.
4. Lost P.E. items –Girls or Boys P.E. office in the locker rooms.

OFF-CAMPUS PASS

MVHS is a closed campus. This means you may not leave the campus from the time you arrive in the morning until you are finished with your last class of the day unless you have one of the following:

1. An off-campus pass from the attendance office.
2. A student ID card with one of the following stickers: work experience, athletics or internship stickers.

Any student leaving campus without permission receives disciplinary action.



OFF-LIMIT AREAS

Drink and snack machines are not to be used during class time. Any items purchased will be confiscated. They may only be used before school, after school and at lunch. All parking lots are off-limits during the school day except for student leaving campus with approved passes. Certain areas of the campus may be announced to be off-limits at various times.

PE LOCKERS

- Lockers are issued for the convenience of students. The school and the district do not assume liability for articles placed in lockers. Articles placed in lockers, including textbooks, are the sole liability of the individual who has chosen to use the locker.
- State law allows for periodic locker checks. Students should not put anything in their lockers that they would not like school administrators or police to see.
- **MVHS IS NOT RESPONSIBLE FOR THE LOSS OF TEXTBOOKS OR PRIVATE PROPERTY FROM LOCKERS.**

PERSONAL PROPERTY

All valuable articles should be in the possession of the owner at all times and large amounts of money should be kept at home. The school will not accept responsibility for any lost or stolen money or expensive article. The school will not investigate nor look for lost or stolen items, including IPOD's, MP3 players, computers, and cell phones. If it is necessary to bring a valuable item to school, please consider bringing the item to the Attendance Office for safekeeping until you need it.

SAFETY & TRANSPORTATION

- **SHUTTLE SERVICE provided. See MVHS website for details.**
- **Highway 76:** Walking or riding a bicycle along Hwy 76 is strongly discouraged.
- **PARKING PERMITS** are issued for a fee. Current license, insurance and registration are required for designated areas. See MVHS website for designated parking areas.

SCHOOL ATTENDANCE REVIEW BOARD (S.A.R.B.)

The purpose of the School Attendance Review Board is to divert students with school attendance problems from the juvenile justice system by providing guidance and coordinated community services to meet their special needs. The Board is made up of representatives from the Department of Social Service, County Probation Department, Vista Sheriff's Department, Vista Unified School District Administration and a community representative. The Board attempts to help the student and the parent/guardian to solve problems by using community resources. If this Board is unable to solve the problems at its level, the student and parent/guardian may be issued a citation and may be required to appear in court.

SEARCH AND SEIZURE

The Governing Board recognizes that incidents may occur which jeopardize the health, safety, and welfare of students and staff and which necessitate the search and seizure of students, their property, or their lockers by school officials. Parents will NOT be contacted prior to a search.

School officials may search individual students and their property when there is a reasonable suspicion that the search will uncover evidence that the student is violating the law or the rules of the district or the school.

SKATEBOARDS, SCOOTERS, ROLLER BLADES

Skateboards, scooters and roller blades are not allowed on campus.

STUDENT I.D.

Students MUST BE in possession of Student I.D. and required to show I.D. on request. I.D. should be visibly worn whenever on campus, at school-sponsored activities, or in order to receive school services (food service, library, ASB). ASB stickers cost \$40 and provide discounts to student events throughout the year.

TECHNOLOGY HONOR CODE

Students will be required to sign an internet usage form. Students engaging in inappropriate use of the internet, via computer or cell phones, will be disciplined.

TEXTBOOKS

The textbook walk-up window, at the front of the library building, is open daily before/after school and at nutrition except Thursdays. The window is closed during class time and at lunch. ID cards are required to check out textbooks. Students are responsible for all books checked out to them and all lost, stolen, or damaged books must be paid for before new books will be issued. Student must write their name inside the front cover of each book and have them properly covered to prevent damage. Book covers are available from the library. **MVHS IS NOT RESPONSIBLE FOR LOST OR STOLEN TEXTBOOKS.**

Textbook Charges:

Damaged or lost barcodes or damaged book cover —\$5
 Torn pages — repairable — \$2 per page
 Writing in book — \$1 per page
 Broken binding — \$12
 Water damage, usable —\$5
 Water damage — non-usable — replacement cost
 Torn out/missing pages — replacement cost
 Lost — replacement cost



VISITORS ON CAMPUS

All visitors must sign in at the office. Students are NOT to bring friends/relatives as visitors. Parents are welcome on campus with classroom visitations arranged with at least a 24-hour notice.

COUNSELING OFFICE

While the primary purpose of Mission Vista's Counseling Center is academic programming and motivation, and college and career guidance, we also exist to provide for the social and emotional needs of all students.

Students are allowed to share any information with the Counselor that they wish to share, and that information will remain confidential between the Counselor and student except in situations where the Counselor has reason to believe that the student or someone the student knows is a victim of abuse; is in danger of harming themselves; or is planning to harm another person. In those cases the Counselor is bound by law to report such situations, but will continue to provide support to the student throughout the ensuing process.

Mission Vista's Counseling Center strives to maintain an open-door policy to all students while still honoring the campus norm of having students miss as little class time as possible. To that end, students should have a pass from their classroom teacher in order to come to the Counseling Center. If a student is in a crisis situation that prevents the obtaining of a pass, the Counseling staff will determine if the situation warrants extended time out of class or if the student can return to class with a scheduled return to the Counseling Center later in the day. Students may always access the Counseling Center during lunch, before and after school, during passing periods and during homeroom (although during homeroom the pass policy applies).

In order to maintain the ability of Counseling staff to serve drop-in students, we ask that parents schedule appointments in advance by email or phone. If a crisis situation exists that prevents the scheduling of an appointment, Counseling staff will meet with drop-in parents as time is available. Please keep in mind, however, that unscheduled visits do limit Counseling staff from being available to serve students' needs.

The function of education is to teach one to think intensively and to think critically... Intelligence plus character — that is the goal of true education.

— Martin Luther King, Jr.



CONDUCT CODE VIOLATIONS & CONSEQUENCES

Mission Vista High School works in cooperation with law enforcement, juvenile probation, social services, and the fire marshal.

SUSPENSIONS — EXPLANATION

A suspension is a temporary removal from school. Students are NOT allowed on campus day or night during the suspension. It is normally from 1 to 5 days in duration; however, in the case of a recommendation for expulsion, it may be extended. Any student reaching 20 days of at home suspension per year (regardless of reason) will be recommended for expulsion.

Upon returning from suspension the student should report to the Counselor before reporting to class. Parents may choose whether or not to attend that meeting unless specifically requested to attend by the Principal.

EXPULSIONS — EXPLANATION

An expulsion is complete removal from schools within the district. It is normally for the remainder of a school term or a school year.

1. DUE PROCESS – STUDENT'S RIGHT TO A HEARING

The Principal or designee shall meet with the student for the purpose of:

- a) Presenting oral or written notice of the charges.
- b) An explanation of the evidence.
- c) Giving the student an opportunity to present his/her side of the story. If it is determined that the student is responsible for a violation of school rules, the student may be suspended for no more than five consecutive school days, unless a referral for expulsion is made to the Superintendent or the Vista Unified School District (VUSD) Governing Board for further action.

2. PARENT CONFERENCE

When a student is suspended, the Principal or designee will make a reasonable effort to contact and inform the parent or guardian.

In addition, within one school day, the Principal or designee will send a notice to the parent or guardian containing the following information:

- a) A statement of the facts leading to the decision to suspend.
- b) The date and time when the student will be allowed to return to school.
- c) A statement of the parent's or student's right to have access to student's records.



- d) A request that the parent or guardian attend a conference to discuss the student's behavior. The parent or guardian is required by law to respond without delay to any request from school officials to attend a conference regarding their student's behavior.

3. PARENT'S RIGHT OF APPEAL

If the parent or guardian desires a further review of the case, the school shall arrange for a review by the Principal. A final review may be requested of the Superintendent and the VUSD Governing Board.

4. EXPULSION HEARING

- a) Expulsion requires a formal hearing before members of an expulsion panel.
- b) Parents or guardians must receive written notice that the VUSD Governing Board is considering expulsion.
- c) The student and his/her parents or guardians, or a legal representative have the right to call witnesses, question school officials, and present information on behalf of the student.
- d) If the VUSD Governing Board decides to expel the student, its decision may be appealed to the County Board Of Education Ed. Code 4890718.

POSSESSION, USE, OR UNDER THE INFLUENCE OF A CONTROLLED SUBSTANCE, DRUGS OR ALCOHOL

When any student is under the influence of, uses, or possesses a controlled substance, drugs, or alcohol at school or while under school jurisdiction, the following shall result:

1. Parent/guardian contact.
2. 5-Day suspension.
3. Contact law enforcement authority immediately.
4. Restriction from all school activities during suspension.
5. A search for a controlled substance, drugs or alcohol may be made in accordance with the provisions of law, board policy and administrative regulations.

FIRST OFFENSE CONDITIONS INCLUDE

- Student and parent produce a signed affidavit showing the student has entered treatment/counseling within 72 hours (three days).
- After suspension started, the final two days of the suspension may be waived. Three days must be spent in suspension.
- The parents are responsible for selection, follow-up and student completion of any program.



SECOND OFFENSE CONDITIONS INCLUDE

- Parent/guardian contact.
- Suspension with recommendation for expulsion for the maximum time allowed by Ed. Code 48900-48928.
- Contact law enforcement authority immediately.
- Restriction from all school activities.

SALE OF A CONTROLLED SUBSTANCE, DRUGS, OR ALCOHOL

- Staff shall notify the Principal or designee immediately upon suspecting a student is selling or providing a controlled substance, drugs, or alcohol.
- When there is good evidence that a student has actually sold or provided a controlled substance, drugs, or alcohol on or about the school premises or at school-sponsored functions, law enforcement must be notified. Law enforcement authorities may decide that they will notify the parent/guardian.

First offense

When any student sells or furnishes a controlled substance, drugs, or alcohol to another student on or about the school premises or at school-sponsored functions, the following shall result:

1. Parent/guardian contact.
2. Suspension with recommendation for expulsion for the maximum time allowed by Ed. Code 48900-48928. The recommendation may include the suspension of the expulsion if there are extenuating circumstances.
3. Contact law enforcement authority within one school day of suspension.
4. Restriction from school activities.

SEXUAL HARASSMENT

ED. CODE SEC 200-240, 212.5, 231.5, and 48900.2

The VUSD Governing Board prohibits the unlawful sexual harassment of any student by any employee, student, or other person in or from the district.

- Teachers shall discuss this policy with their students in age-appropriate ways and assure student's they need not endure any form of sexual harassment. Any student who engages in the sexual harassment of anyone in or from the district may be subject to disciplinary action up to and including expulsion.
- Any employee who permits or engages in sexual harassment may be subject to disciplinary action up to and including dismissal.



- The VUSD Governing Board expects students or staff to immediately report incidents of sexual harassment to the Principal, designee, or to another district administrator.
- Any student who feels that he/she is being harassed should immediately contact the Principal or designee at his/her school. The district prohibits retaliatory behavior against any complainant or any participant in the complaint process. Each complaint of sexual harassment shall be promptly investigated in a way that respects the privacy of all parties concerned.
- Prohibited sexual harassment includes, but is not limited to; unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature.

ED. CODE SEC 200-240, 212.5, 231.5, and 48900.2

Other types of conduct which are prohibited in the district and which may constitute sexual harassment include:

1. Unwelcome leering, sexual flirtations, or propositions.
2. Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments, or sexually degrading descriptions, or references to sexual orientation or gender identity.
3. Graphic verbal comments about an individual's body, or overly personal conversation.
4. Sexual jokes, stories, drawings, pictures, or gestures.
5. Spreading sexual rumors.
6. Teasing or sexual remarks about students enrolled in a predominantly single-sex class.
7. Touching an individual's body or clothes in a sexual way.
8. Purposefully limiting a student's access to educational tools.
9. Cornering or blocking of normal movements.
10. Displaying sexually suggestive objects in the educational environment.
11. Any act of retaliation against an individual who reports a violation of the district's sexual harassment policy or who participates in the investigation of a sexual harassment complaint.
12. Distribution by any means including email or text messaging of sexual provocative photos or videos.



AUGUST 2010 TO JULY 2011

PLANNER



August 2010

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NOVEMBER 2010

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NOVEMBER/DECEMBER 2010

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DECEMBER 2010

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DECEMBER 2010

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DECEMBER 2010

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MARCH/APRIL 2011

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APRIL 2011

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PLANNER

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Lined writing area with horizontal lines for text entry.



Lined writing area with horizontal lines for text entry.

Desire is the key to motivation, but it's determination and commitment to an unrelenting pursuit of your goal — a commitment to excellence - that will enable you to attain the success you seek. —Mario Andretti



Lined writing area with horizontal lines for text entry.

Your time is limited, so don't waste it living someone else's life. Don't be trapped by dogma — which is living with the results of other people's thinking. Don't let the noise of other's opinions drown out



Lined writing area with horizontal lines for text entry.

your own inner voice. And most important, have the courage to follow your heart and intuition. They somehow already know what you truly want to become. Everything else is secondary. —Steve Jobs



Lined writing area consisting of 20 horizontal lines.

*L*earning and innovation go hand in hand. The arrogance of success is to think what you did yesterday will be sufficient for tomorrow.

— William Pollard

Here's to the crazy ones, the misfits, the rebels, the troublemakers, the round pegs in the square holes... the ones who see things differently - they're not fond of rules... You can quote them, disagree with them, glorify or vilify them, but the only thing you can't do is ignore them because they change things... they push the human race forward, and while some may see them as the crazy ones, we see genius, because the ones who are crazy enough to think that they can change the world, are the ones who do.

— Steve Jobs



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