



Unified School District
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*Serving the communities of Vista, Oceanside, San Marcos,
 Carlsbad and San Diego County*

Board Members
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 David Hubbard
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Superintendent
 Dr. Joyce Bales

January 23, 2008

All Vista Unified School District Employees,

In light of the unprecedented budget challenges that every California school district is currently facing, VUSD is taking steps to ensure that we enter the 2008-09 School Year in the best possible position and to minimize the impact to the present instructional program. Proposed mid-year cuts to the current 2007-08 budget are compounding this difficult fiscal situation.

In other words the District budget will not be funded to the extent promised. Cost reductions will be taken immediately to address pending budget cuts for this year and to minimize the impending budget cuts for next year.

Beginning today, a **'spending freeze'** and a **'hiring freeze'** are in effect.

This means that spending in all areas will be curtailed immediately. Any expenditure for which you feel is necessary for our primary mission, the education of the students of VUSD, will be addressed by your immediate supervisor.

Any exceptions to the hiring freeze will be made by the District Leadership Team /Cabinet.

Supervisors' recommendations will be forwarded to Business Operations for initial review and in turn will be presented to the District Leadership Team for consideration on a case by case basis.

In essence, all hiring, all travel and all purchases of material and services will cease pending review by your immediate supervisor and the District Leadership Team.

In addition, begin to identify cost reductions in your area for next year.

There will be a budget work session with the Board of Trustees scheduled for Monday, January 28. We are expecting additional information from the State and County Offices of Education that will be shared with the Board for their consideration. Subsequent to this meeting we are anticipating direction from the Board that will guide us through this budget process.

Thank you for your contributions towards providing a quality education. We will continue our important work on behalf of every student of Vista Unified School District.

Together we will work through this budget crisis.

Joyce F. Bales
 Dr. Joyce Bales
 Superintendent